



Visitor Gallery Volunteer Job Description

Our volunteers are based in our unique Visitor Gallery, surrounded by woodland and large scale sculpture. It is a truly special place to work!

The volunteering role is a front-of-house customer service function. You will have first contact with our visitors and it is therefore essential to make a good impression. Remember, you will be representing the Cass Sculpture Foundation and we never know who will be coming through our gates! The main aim of the Charity is to sell sculpture and you will be trained in collector identification, which is an integral and important part of your role.

As we improve our visitor experience you will be encouraged to learn about specific sculpture on the grounds to enable you to progress onto guided tours for visitors. We receive an eclectic mix of visitors, some of whom will be keen to learn about the works on display.

All volunteers are given full training and are responsible to a member of staff. No experience is necessary.

Visitor Gallery Volunteer tasks include:

- Front of house customer service - welcoming visitors to the Foundation, taking admission money, providing visitors with maps and answering any queries
- Sales of memberships
 - Ensure adequate supply of books on show
 - Ensure adequate supply of current maps, leaflets, water, refreshments, stationery, etc - Sweep floor and clean surfaces to maintain tidy appearance
- Helping visitors with the motorised buggy
- To work on projects and tasks issued by the staff member responsible for Development and Visitor Liaison

What do we offer you in return?

We highly value our volunteers and without them, the Cass Sculpture Foundation could not thrive. In return for your time, we are delighted to offer you the following:

- An insight into the Foundation's uniquely sustainable business model of expertly commissioning, selling and displaying monumental sculpture, nationally and internationally.
- Free membership (worth £65) for you to bring a guest and two children up to 16 years.
- Free Cass Sculpture Foundation image book and Wilfred Cass's autobiography.
- Volunteer Handbook.
- Light refreshments during your shift
- Regular volunteer meetings to keep you updated with Foundation news.



Cass Sculpture
Foundation

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- Invitations to our VIP events.
- Christmas festivities.
- Access to our comprehensive Library.
- 20% discount on selected books on sale in the Visitor Gallery.